

## PCC Plan Daily Inpatient Psychiatric Census Report Users Guide

### Overview of Report

The Primary Care Clinician (PCC) Plan is pleased to provide you the Daily Inpatient Psychiatric Census Report to assist you in managing the care of your PCC Plan Members. The report lists PCC Plan Members on your panel who have been admitted recently to an inpatient psychiatric facility.

PCC practices receiving the report can contact the inpatient psychiatric facility where the Member(s) have been admitted to share and receive information about the Member(s), including:

- Pertinent clinical information such as medication reconciliation.
- Pertinent treatment history.
- Transition planning.
- Post-discharge needs.

Please note that inpatient psychiatric facilities cannot share information with others without obtaining a release of information from the Member.

This report will be provided to your practice Monday through Friday, will be distributed via encrypted email, and will include only PCC Plan Members who are currently assigned to your practice.

### Report Specifications

This report identifies PCC Plan Members who have been admitted to an inpatient psychiatric facility. The report includes the following fields:

Title	Column	Description
NAME_ACO	A	Plan Name (Will always indicate PCC Plan)
PCC_SITENUM	B	PCC Plan Site ID
PCC_SITENAME	C	PCC Plan Site Name
VENDOR_REGION	D	Inpatient Provider Region
VEND_NAME	E	Inpatient Provider Name
MEMBNAM	F	PCC Plan Member Name
MEMREGNAM	G	PCC Plan Member Region
MEMBNO	H	PCC Plan Member ID
ALTNUM	I	Alternate PCC Plan Member ID
MEMBDOB	J	Member Date of Birth
MEMAGE	K	Member Age

Title	Column	Description
RATING_CATEGORY	L	PCC Plan Member Category
APRDYS	M	Approved Days
EFFDATE	N	The date that the Member received the initial authorization for admission to the inpatient unit

Title	Column	Description
EXPDATE	○	The date when the authorization expires

## Actionable Ways to Utilize the Reports

- Some PCC Plan Members on the report could benefit from utilizing Community Support Programs (CSPs). CSPs assist PCC Plan Members in obtaining services that will help them better address their complex needs. CSP are available to all PCC Plan Members who meet medical necessity criteria. CSPs can assist Members in obtaining services by:
  - Providing service coordination and linkages to community services and behavioral health providers.
  - Providing temporary assistance with transportation to medical appointments.
  - Assisting with obtaining benefits, housing, and healthcare.
  - PCCs can identify CSPs in their region by:
    - Contacting MBHP’s Northeast Access Line at 800-495-0086.
    - Going to “Find a Behavioral Health Provider” on MBHP’s website at <https://www.masspartnership.com/mbhp/en/home> and in the provider search, choosing “Community Support Program” in the Contracted Services search field.
- Some PCC Plan Members on the report might be eligible for MBHP’s Integrated Care Management Program (ICMP). ICMP assists with the following:
  - Initial assessment and goal setting.
  - Supporting medication reconciliation.
  - Navigating the MassHealth system.
  - Providing Member education.
  - Facilitating communication among providers.
  - Assisting with linkages to community-based supports and resources.

Members can be referred to ICMP by going to:

[providers.masspartnership.com/pcc/apps/ICMP/ICMRForm.aspx](https://providers.masspartnership.com/pcc/apps/ICMP/ICMRForm.aspx).

PCC SMs are available to answer any questions you have about these reports. Please contact the PCC SM in your region for assistance or additional information.

Region	PCC Support Manager	Email
Boston/Metro Boston, Northeast, Southeast	Kelly McMullin	<a href="mailto:Kelly.Mcmullin@carelon.com">Kelly.Mcmullin@carelon.com</a>
Central, West	Gail Phillips	<a href="mailto:Gail.Phillips@carelon.com">Gail.Phillips@carelon.com</a>